

Annex D – [Movement and Place Plans Risk Management](#)

Movement and Place Plans - Risk Management Strategy									
No	Risk	Likelihood	Impact	Estimation (LxI)	Description	Mitigation Actions	Owner	Status	Review Date
1	Engagement	5	5	High (10)	Pausing of or delays commencing engagement which will impact delivery timescales of Movement and Place Plans and 2025/26 workload priorities.	Discussions with Head of Service to manage cross service priorities to provide a clear steer on delivery timescales, engagement plan to ensure SMART objectives and targets can be set for 2025 and beyond.	PM / Team Leader	Open	Sep, 25
2	Restructure	5	4	High (9)	OCC staffing restructure which may create staff changes and differing reporting lines along with change in directorate. This may affect the direction of travel, shifting priorities or cause delays in completion of Movement and Place Plans.	Ensure regular meetings take place with line managers to ensure there is a clear known direction. Regular team meetings to update on any changes and offer the team opportunities to share thoughts and ask questions.	PM / Team Leader / Team	Open	Sep, 25

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3	Social Media	4	3	Medium (7)	Conspiracy theory or negative press relating to Movement & Place Strategy may impact the successful delivery of the strategy.	Have a clearly defined evidence-based reasoning for Movement and Place Plans and how the strategy will support residents to live healthy, happy lives. Ongoing throughout the delivery of the Movement and Place Plans.	Team	Open	Sep, 25
4	Content	3	4	Medium (7)	There is a possibility idea may be missed which would leave gaps within the Movement and Place Plans.	Regularly review progress with peers, members and have an agreed project plan from the outset. Taking a critical friend approach will support the team in identifying any missed policies, schemes and ideas. Public consultation will help identify missed schemes along with creating support for existing schemes and ideas.	Team	Open	Sep, 25
5	Detail / Evidence	5	2	Medium (7)	We are unable to provide the detail described in the LTCP and the Central Oxfordshire Area Travel Plan.	Regular reviews and effective communication with peers, senior leadership and members to achieve an agreed project plan and identify areas.	Team	Open	Sep, 25

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6	Staff Turnover / Changes	3	3	Medium (6)	Changes in staff impacting delivery timescales. Loss of knowledge leading to the delay of the delivery of the project.	<p>Ensure documentation is kept up to date and not on personal folders i.e. information on SharePoint, cross trained staff and clear hand over in place for departing employees.</p> <p>Work with finance/HR to recruit new members of staff to support the delivery of MAP Plans to agreed timescales.</p>	PM/ Team Leader	Open	Sep, 25
7	Local Election	3	2	Medium (5)	<p>Local elections and purdah will impact outputs at specific times of year.</p> <p>Unforeseen local elections (such as by-elections) may also impact deliverables at key times.</p>	<p>Create workflows which factor in local elections and plan tasks to avoid conflicts during periods of purdah.</p> <p>GANTT Chart prepared.</p>	Team	Open	Sep, 25
8	Sickness	2	3	Medium (5)	Staff sickness may impact delivery timeframes.	Support staff through 1:1 and wellbeing check ins. Make sure staff have as much information to support their wellbeing and health.	PM/ Team Leader	Open	Sep, 25
9	National Policy	2	3	Medium (5)	Changes in national policy may change the direction in local policy.	Awareness of existing and new policy which comes forward. Engage with colleagues and teams across the directorate.	Team	Open	Sep, 25

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10	Legal Challenges	2	3	Medium (5)	Legal Challenges from stakeholders and communities.	Ensure all legal requirements are met working closely with OCC legal team.	OCC Legal Team	Open	Sep, 25
11	Budget	2	3	Medium (5)	30/10/25? – Autumn Budget	Awareness and understanding of how the autumn budget may impact Movement and Place Plans.	Team Leader/ Finance	Open	Sep, 25
12	Community	2	2	Low (4)	Potential protests and petitions which do not support local policy, previous examples include LTN and traffic filter protests in Oxford. This may impact delivery of schemes and introduction of new policy.	<p>Have a clearly defined evidence-based reasoning for Movement and Place Plans and how the strategy will support residents to live healthy, happy lives.</p> <p>Movement and Place Plans to identify the desire to work with communities to deliver future schemes through co-working.</p>	Team	Open	Sep, 25
13	Local Policy	1	2	Low (3)	Outcome of local elections may impact the current policy direction.	<p>Have a clearly defined evidence-based reasoning for Movement and Place Plans and how the strategy supports LTCP and commitments to meet net zero by 2050.</p> <p>Maintain strong relationships with local members and regularly update the portfolio holder.</p>	Team	Open	Sep, 25

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14	General Election	1	2	Low (3)	Next General Election is not due to 2029, therefore this remains low risk.	Awareness and understanding of national politics.	Team	Open	Sep, 25
15	Environmental factors	1	1	Low (2)	Damage to property, land, transport delays and community impact.	Agile working to support staff to work remotely. Schedule work/meetings around weather patterns, create contingency around delays and ensure risk is accounted for in timelines.	PM/ Team Leader	Open	Sep, 25